

**IFB MHA-005-2017
BID FORM
TREE REMOVAL AND DEFERRED TREE MAINTENANCE**

**The Housing Authority of the County of Marin
Attention: Kimberly Barnard
4020 Civic Center Drive
San Rafael, CA 94903
Email: kbarnard@marinhousing.org**

Dear Ms. Barnard:

Having carefully examined IFB MHA-005-2017 and all addenda (if any) for Tree Removal and Deferred Tree Maintenance, the undersigned agrees to execute a contract with MHA to perform the Work set forth in accordance with the IFB and to accept as full payment for the Work, the compensation established in Contractor's Bid below. Prices include all costs incurred in the performance thereof. Undersigned agrees that the following rates are firm for the duration of the Contract. Undersigned agrees to expend the necessary manpower and equipment to complete all the assigned Work.

MHA RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS. THIS IS NOT AN EXCLUSIVE CONTRACT. THIS CONTRACT DOES NOT GUARANTEE CONTRACTOR ANY WORK, NOR IS THERE ANY GUARANTEE AS TO ANY VOLUME OR DURATION OF WORK.

PRICING

Contractor shall complete the Work per IFB MHA-005-2017 for a firm price as follows, which includes all materials and labor.

How to enter the Deductive Alternates (Pricing Items No. 2-8): As these pricing items are each a Deductive Alternate, meaning, the cost entered it how much the bidder will deduct from the base bid (Pricing Item No. 1) if MHA chooses to exercise its right to not have the Contractor provide the bid item noted therein, each bidder shall place a minus sign ("-") immediately in front of the amount entered. All amounts entered within these Pricing Items shall, after the submittal deadline, stand as entered—meaning, a bidder will NOT be allowed to claim after the submittal deadline that he/she made a mistake and now wishes to adjust the amount entered.

Pricing Item #1 Base Bid	All Bid Items, to include Priority 1 Removals, Priority 1 Prune, Priority 2 Removals, Priority 2 Prune, Routine Prune, Training Prune, Raise-Sidewalk, and Stump Removal	\$
Pricing Item #2	Deduct: Bid Item #6 Training Prune	\$ -
Pricing Item #3	Deduct: Bid Item #5 Routine Prune	\$ -
Pricing Item #4	Deduct: Bid Item #4 Priority 2 Prune	\$ -
Pricing Item #5	Deduct: Bid Item #7 Raise-Sidewalk	\$ -
Pricing Item #6	Deduct: Bid Item #3 Priority 2 Removals	\$ -
Pricing Item #7	Deduct: Bid Item #8 Stump Removal	\$ -
Pricing Item #8	Deduct: Bid Item # 2 Priority 1 Prune	\$ -

Please provide the calendar days you will complete the work and describe your approach to completing the work:

Calendar Days to complete Base Bid (All Work):	
Calendar Days to complete Priority 1 Removals:	

Please describe you and/or your firms relevant experience in tree removal and maintenance, to include how long you have been in business, what types of work you specialize in, and your experience with tree removal and maintenance:

ACKNOWLEDGEMENT OF RFP & ADDENDA

Respondent has received IFB MHA-005-2017 and the Following Addenda (if any), receipt of which is hereby acknowledged:

Addendum Number: _____ Date Received: _____

Addendum Number: _____ Date Received: _____

Addendum Number: _____ Date Received: _____

REFERENCES- Please provide three references for similar work that your company is currently under contract to complete or has completed within the 12 months.

1	Company:	
	Name of Contact:	
	Email:	
	Phone Number:	
2	Company:	
	Name of Contact:	
	Email:	
	Phone Number:	
3	Company:	
	Name of Contact:	
	Email:	
	Phone Number:	

CONTRACTORS INFORMATION

Legal Business Name	
DBA (if used)	
Address	
Contact Name	
Phone	
Email	
Legal Structure	Sole Proprietor ___ Partnership ___ Corp. ___ LLC ___ JV ___
License Type:	
License #	License #: _____ Expiration Date _____

1. Do you intend to subcontract any part of the Work: Yes___ No___
 - If “yes”, attach a listing of contractors and the work they will perform.

2. Number of staff in your company qualified to perform the services in this bid: _____

3. Has your firm been disqualified, removed, or otherwise declared in material breach or default of any public works contract by a public agency; or debarred from participating in bidding for any public works contracts? Yes___ No___

CERTIFICATION

The undersigned certifies and represents that he or she is duly authorized to sign this bid on behalf of the business, has examined and is familiar with the bid and the attachments listed therein, has checked each figure shown, and understands that MHA will not be responsible for any errors or omissions in preparing this proposal.

The undersigned further agrees, that if awarded the work, will perform all the Work diligently and in accordance with the bid documents, and will fully complete the Work within the time schedule specified therein.

Equal Employment Opportunity: By submitting its proposal, the respondent certifies that it complies full with all government regulations regarding nondiscriminatory employment practices.

Non-Collusive Affidavit: The party making the bid, that such bid is genuine and not collusive or sham: that said bidder has not colluded, conspired, connived or agreed, directly or indirectly with any bidder or person, to put in a sham bid or to retain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person to fix the bid price or affiant or any other bidder, or to fix any overhead profit or cost element of said bid price, or that any other bidder, or to secure any advantage against MHA or any personal interest in the proposed contracts; and that all statements in said proposal or bid are true.

Under penalties of perjury, as prescribed in 18 U.S.C 1001, the undersigned certifies that the statements set forth in its proposal are true and correct.

(If a Corporation, President or CEO should sign; if a Partnership, a partner should sign' and if LLC, managing member should sign. If some other employee signs, evidence of authority m must be submitted)

Bid submitted by:

(signature)

Date

Printed Name

TITLE

Name of Firm
